

STUDENT RIGHT TO KNOW

Student Consumer Information

General Student Consumer Information

General student consumer information and data including

1. financial assistance information
2. refund policy schedules and related detail; and
3. other related institutional information appear in the Admissions section of this catalog.

More specific information regarding financial assistance can be secured from the following individual:

MPCC Director of Financial Aid
1205 East Third Street
McCook, NE 69001
(800) 658-4348, Ext. 8112

Completion or Graduation and Transfer-Out Rate for the General Student Body

Graduation rate data is available from the MPCC Office of Institutional Research and Planning:

MPCC Director of Institutional Effectiveness
1101 Halligan Drive
North Platte, NE 69101
(800) 658-4308, Ext. 3684

Campus Security Report

Crime statistics indicative of campus security are available from the Office of Institutional Research and Planning and the campus Dean of Student Life. Contact persons include:

MPCC Director of Institutional Effectiveness
1101 Halligan Drive
North Platte, NE 69101
(800) 658-4308, Ext. 3684

NPCC - Associate Dean of Student Life
1101 Halligan Drive
North Platte, NE 69101
(800) 658-4308, Ext. 3622

MCC - Dean of Student Life
1205 East Third Street
McCook, NE 69001
(800) 658-4348, Ext. 8109

Drug and Alcohol Abuse Prevention Information

Data and information pertaining to the Drug Free Schools and Campuses Act and Drug Free Workplace regulations are disseminated to MPCC students and employees. For employees, in-service sessions are provided as required. Additional information is available from:

MCC - Dean of Student Life
1205 East Third Street
McCook, NE 69001
(800) 658-4348, Ext. 8109

NPCC - Associate Dean of Student Life

1101 Halligan Drive
North Platte, NE 69101
(800) 658-4308, Ext. 3622

Family Educational Rights and Privacy Act

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

1. The right to inspect and review the student's education records within 45 days of the day the college receives a request for access. Students should submit to Registration & Records a written request that identifies the record(s) they wish to inspect. Registration & Records will make arrangements for access and notify the student of the time and place where the records may be inspected.
2. The right to request the amendment of the student's education records that the student believes are inaccurate or misleading. Students may ask the college to amend a record that they believe is inaccurate or misleading. They should write the college official responsible for the record, clearly identifying the part of the record they want changed, and specify why it is inaccurate or misleading. If the college decides not to amend the record as requested by the student, the college will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interest. A school official is a person employed by the college in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her task. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.
4. The right to file a complaint with the U. S. Department of Education concerning alleged failures by the Mid-Plains Community College Area to comply with the requirements of FERPA.

For more information in regard to FERPA, please visit the U.S. Department of Education website at Family Educational Rights and Privacy Act (FERPA) (<https://studentprivacy.ed.gov/ferpa/>) or contact:

MPCC Registrar
1205 East Third Street
McCook, NE 69001
(308) 345-8119

Availability of MPCC Staff to Disseminate Consumer Information

The following individuals or their designee will be available to disseminate information regarding financial assistance and other institutional programmatic information.

MPCC Director of Financial Aid
1205 East Third Street
McCook, NE 69001

(800) 658-4348, Ext. 8112

MPCC Director of Institutional Effectiveness
1101 Halligan Drive
North Platte, NE 69101
(800) 658-4308, Ext. 3684

MCC Dean of Student Life
1205 East Third Street
McCook, NE 69001
(800) 658-4348, Ext. 8109

NPCC Associate Dean of Student Life
1101 Halligan Drive
North Platte, NE 69101
(800) 658-4308, Ext. 3622

Information and Data Related to Athletic Programs

Completion or graduation rates for MPCC student athletes are available from the MPCC Office of Institutional Research and Planning:

MPCC Director of Institutional Effectiveness
1101 Halligan Drive
North Platte, NE 69101
(800) 658-4308, Ext. 3684

Athletic revenue and expense information, participation rates, and financial support data are available from the following individuals or their designee:

Director of Accounting
1101 Halligan Drive
North Platte, NE 69101
(800) 658-4308, Ext. 3676

MPCC Director of Institutional Effectiveness
1101 Halligan Drive
North Platte, NE 69101
(800) 658-4308, Ext. 3684

Job Placement Substantiation Information

Job placement data is disseminated by:

MPCC Director of Institutional Effectiveness
1101 Halligan Drive
North Platte, NE 69101
(800) 658-4308, Ext. 3684

General Educational Development Testing Availability

Information regarding GED Testing is contained in the "Instructional Services" section of this current catalog. Additional information can be secured from the following individual:

MPCC Test Center Coordinator
1101 Halligan Drive
North Platte, NE 69101
(800) 658-4308, Ext. 3618

Directory Information

The following information items are considered public information and may be included in appropriate college directories and publications or otherwise disclosed by designated staff members unless a student files a written request with the office of Registration & Records during the first 10 days of a given semester. Those items include the student's name,

major field of study, dates of attendance, permanent phone number, local phone number, permanent address, local address, previous schools attended, nature of any degrees granted, and dates conferred, student classification, photograph, height and weight of athletic team members, participation in officially recognized activities, honors and awards earned, and student e-mail addresses. These items will be used as the Area's Directory Information. Appropriate information may also be disclosed in cases of health or safety emergency. Students may authorize release of non-directory information by submitting a completed Permission to Release Non-Directory Information form which is available within the MPCC website, the Students section of CampusWeb, and any campus Welcome Center or Community Campus site.

Americans with Disabilities Act (ADA) Policy

As part of its mission, Mid-Plains Community College in conjunction with Mid-Plains Community College Disability Services (MPCC DS) works with all aspects of the college and the communities we represent to provide opportunities for students with disabilities and enables them to fully participate in and enjoy the benefits of higher education. MPCC recognizes that disabilities reflect unique characteristics and experiences. MPCC DS achieves individualized assistance by honoring the uniqueness of each student and through the provision of resources and services that promote academic success and self-advocacy skills. In addition, we collaborate with instructors, staff, and community members to create usable, sustainable, and engaging learning environments

As such, MPCC seeks to ensure that no person who meets the academic and technical standards requisite for admission to and continued enrollment at MPCC is denied benefits or subjected to discrimination solely by reason of his or her disability. Toward this end, and in compliance with federal laws, MPCC both accepts and provides reasonable accommodations for qualified students.

Both MPCC and the student have responsibilities in creating effective educational opportunities. While MPCC Disability Services stands ready to make accommodations, it is the student's responsibility to avail him or herself of all available services.

Students with accommodation needs should contact the MPCC DS coordinator identified below. Services for students with disabilities may include accommodations, tutoring, and/or counseling. With the student's written permission, the coordinator can also be a liaison to instructors regarding the student's needs. MPCC Disability Services will make a good faith effort to provide individualized effective accommodations to students with disabilities.

Robin Rankin

North Platte Community College Campus's & Community Campus's
308 535-3637 or 800 658-4308, Ext. 3637
rankinr@mpcc.edu

Dillon Hargrove

McCook Community College
308 345-8128 or 800 658-4348, Ext. 8128,
hargroved@mpcc.edu

Support Animals

Mid-Plains Community College (MPCC) recognizes the importance of service and/or emotional support animals to some individuals. The following process has been established to ensure reasonable

accommodations for all students who have a need to bring animals on MPCC Property.

All students requiring emotional support animals shall meet with Disability Services, a division of Student Services, prior to allowing any animal on campus. The requirements, guidelines, and appropriate protocols for receiving accommodations with an emotional support animal will be determined by Disability Services and a letter spelling out the parameters of the accommodations will be sent to those appropriate individuals and/or departments to notify them of the accommodations. Service animals are allowed on campus providing they meet the criteria as such. Contact disability services if further clarification is needed.

MPCC reserves the right to amend this process. Notice of procedural changes will be given consistent with Mid-Plains Community College's standard means of communication. Amendments to said policy will be held every eighteen months.

Although MPCC will attempt to provide reasonable accommodations for all individuals participating in this process, we cannot anticipate every possible circumstance. If an individual believes his or her request for accommodation has not been reasonably accommodated, please contact MPCC Disability Services and/or Campus Vice-Presidents, and we will review the situation.

Release of Information Policy: Transcripts & Records

Student transcripts and records are maintained in compliance with the Family Educational Rights and Privacy Act of 1974. Transcripts are defined as documentation of student grades in college work.

Records include placement test scores, financial aid documents and material relating to academic and social honors or disciplinary actions.

Students submit requests for official transcripts online via Parchment (<https://www.parchment.com/u/registration/33306/account/>). The cost of official transcripts varies according to mode of delivery (electronic or paper) as described within the online process. Students obtain unofficial transcripts via the "Grades and Transcripts" option available within each student's individual, password protected, CampusWeb account (<http://campus.mpcc.edu>). No official transcripts or grades will be released to any student who has overdue charges until those charges are settled.

Official transcripts covering a student's previous education submitted to the college as part of the admissions procedures become a part of the official file and cannot be returned to the student. The college does not issue or certify copies of transcripts from other institutions.

Privacy Statement: Mid-Plains Community College Notice of Privacy Policy

Protecting the privacy of your personal information is important to us at MPCC. We respect your right to privacy and recognize our obligation to keep information about you secure and confidential. We do not sell or share information about you with outside marketers.

Federal Privacy Protection Requirements

Our Privacy Policy conforms to the final privacy rule published by the Federal Trade Commission (FTC), as required by Section 504(a) of the Gramm-Leach-Bliley Act (the GLB Act), with respect to financial

institutions and other persons under the FTC's jurisdiction. Under provisions of the GLB Act, MPCC as a provider of financial services which include student loans and collection agency services, is required to disclose to all of its customers its privacy policies and practices with respect to information sharing with both affiliates and nonaffiliated third parties. The GLB Act also limits the instances in which a financial institution may disclose nonpublic personal information about a consumer to nonaffiliated third parties.

This notice uses the term "Nonpublic personal information." This means personal information about you which identifies you, and that is not available from public sources.

MPCC Privacy Policy

1. MPCC will collect nonpublic personal information about you from the following sources:
 - Information we receive from you on loan application, promissory notes, MPCC account applications, correspondence, communications and other forms
 - Information about your transactions with us or others with respect to your student loan from parties such as your lender(s) and the U.S. Department of Education and their agents
 - Information received from schools you attend or formally attended, or to which you have applied for admission, and
 - Information received from credit reporting agencies.
2. MPCC will not disclose any nonpublic personal information about you or our other current or former customers to anyone, except as permitted by law (we do share such information with our contractors and agents, and to schools, lenders and the U.S. Department of Education, as needed to administer our programs in conformance with law).
3. MPCC does restrict access to nonpublic personal information about you to our employees, contractors, and agents who need to know the information in order to provide service to you, such as servicing and record-keeping for your account, and collecting your student loan. MPCC does maintain physical, electronic and procedural safeguards in compliance with federal regulations to safeguard your nonpublic personal information.

MPCC's Privacy Statement may be revised from time to time as necessary to reflect changes in the law or MPCC's policies. As changes are made, MPCC will notify students of the changes.

Non-Discrimination Statement

MPCC adheres to all federal and state civil rights laws banning discrimination in public institutions of higher education. MPCC will not discriminate against any employee, applicant for employment, student or applicant for admission on the basis of race, religion, hearing status, personal appearance, color, sex, pregnancy, political affiliation, source of income, place of business, residence, creed, ethnicity, national origin (including ancestry), citizenship status, physical or mental disability, age, marital status, family responsibilities, sexual orientation, gender, gender identity or expression, veteran or military status (including special disabled veteran, Vietnam-era veteran, or recently separated veteran), predisposing genetic characteristic information and testing, domestic violence victim status, Family Medical Leave or any other protected category under applicable local, state or federal law, including protections for those opposing discrimination or participating in any grievance process on campus or within the Equal Employment Opportunity Commission or other human rights agencies.

The following person has been designated to handle inquiries regarding the non-discrimination policies:

Director of Human Resources
Mid-Plains Community College-North Campus
1101 Halligan Dr.
North Platte, NE 69101
308 535-3679 or toll free 800 658-4308, Ext. 3679.

Inquiries involving students should be directed to

Dean of Student Life in McCook
Mid-Plains Community College
1205 East Third Street
McCook, NE 69001
308 345-8109, or toll free 800 658-4348, Ext. 8109; or

Associate Dean of Student Life in North Platte
1101 Halligan Drive
North Platte, NE 69101
308 535- 3622 or toll-free 800 658-4308, Ext. 3622.

If you are a person with a disability and require an accommodation while attending this college, please contact: Robin Rankin, North Platte Community College-North Campus, 308 535-3637 or 800 658-4308, Ext. 3637, rankinr@mpcc.edu; Chris Turner, North Platte Community College-South Campus, 308 535-3715 or 800 658-4308, Ext. 3715, turnerc@mpcc.edu; at McCook Community College, 308 345-8128 or 800 658-4348, Ext. 8128.

Information Regarding the Drug Free Schools & Campuses Act

In compliance with the Department of Education's (34CFR Part 86) requirements you are hereby notified of the expected standards of conduct regarding the unlawful use of drugs or alcohol on college property or in any college sponsored activity. In addition, this document will describe legal sanctions (local, state and federal), health risks, available assistance and treatment avenues, as well as college imposed disciplinary measures.

Standards of Control: The following are deemed to be misconduct and subject to disciplinary action.

1. Alcohol Use
 - a. The possession or consumption of alcoholic beverage on college-owned or controlled property, or at college sponsored or supervised events.
 - b. Being under the influence of alcohol on college-owned property or at college-sponsored or supervised events.
2. Drug Use
 - a. Being under the influence of, possessing, distributing, using or selling illegal drugs or any other controlled substance or agent having the potential of abuse, except pursuant to a physician's or dentist's prescription, or possessing paraphernalia for drug use on college-owned or controlled property or at college-sponsored events.
 - b. Students are subject to all applicable legal sanctions under local, state and federal law regarding unlawful possession of illicit drugs and alcohol. These sanctions may include incarceration and or fines for those found guilty under these sanctions.
 - c. The health risks of using illegal drugs and use of alcohol are difficult to predict due to the unknown chemicals involved in

these substances. The health risks may be severe and lead to permanent impairment or even death.

Even occasional use or experimentation can have significant negative consequences. The diminishment of intellectual ability, personality disintegration and long term genetic damage are not uncommon occurrences among drug and alcohol users.

- d. Assistance is available for students seeking help for problems associated with illegal drug and alcohol use through local community agencies, hospitals or private treatment facilities (see Yellow Pages).
- e. The college will impose disciplinary sanctions on students for violating the student code of conduct regarding illegal drugs.

It should be emphasized that when a student's violation of the law also adversely affects the college's pursuit of its recognized educational objectives, the college may enforce its own regulations regardless of any civil proceeding or dispositions. When a student violates a college regulation, they are subject to disciplinary action by the college whether or not their conduct violates civil law. If a person's behavior simultaneously violates a college regulation and the civil laws off-campus, they may incur penalties described by civil authorities. College discipline will be initiated only in instances of student misconduct, which distinctly and adversely affects the college's pursuit of its recognized educational purposes.

Disciplinary measures appropriate to the offense up to and including dismissal from the college may be imposed.

For more information regarding MPCC policies, visit the Students Right to Know page on our site:

Consumer Information ([mpcc.edu](http://www.mpcc.edu/about/consumer-information.php)) (<http://www.mpcc.edu/about/consumer-information.php>)