BUSINESS

Program Description

The Associate of Applied Science Degree in Business offers seven areas of emphasis: accounting, administrative assistant, agribusiness, business administration, entrepreneurship, logistics, and medical administrative assistant.

This two-year degree provides necessary business and interpersonal skills to succeed in the job market, including leadership, listening, team membership and communication skills. During the final semester, students will experience practical on-the-job training to practice, reinforce and review program competencies. All required courses of the program must be completed, including a minimum of 15 semester hours of general education courses.

Note: Students planning to continue their education toward a bachelor's degree at a transfer institution should enroll in the Academic Transfer Program unless you are planning to attend the University of Nebraska - Kearney. UNK does offer a transfer pathway for the AAS degree in Business. See below for additional details.

Program Objectives

- Perform tasks related to entry level employment in a business setting.
- Demonstrate an understanding of human relation skills that contribute to effective job performance.
- Use effective communication skills appropriate to the business field.
- Apply the theory of technical specialization and computer skills to entry level employment in a business setting.
- Use mathematical data and reasoning skills in relation to entry level employment in a business setting.

MPCC to UNK 2+2 Business Pathway

Earn your Associate of Applied Science Degree in Business at MPCC and transfer to UNK to earn your Bachelor of Science, Business Administration Comprehensive Degree. Visit the UNK Transfer Pathway (https://www.unk.edu/academics/bt/business-2+2-pathways-with-nebraska-community-colleges.php) web page to see the Transfer Pathway outlined for this partnership.

Career Opportunities

The Associate of Applied Science Degree is intended for students seeking employment immediately following graduation. Opportunities exist in retailing, management, accounting, marketing, sales and computer information management. Anyone considering self-employment would also benefit from the coursework required for the AAS Degree in Business.

Associate of Applied Science Degrees

- Accounting, AAS (https://catalog.mpcc.edu/course-catalog/programs/business/accounting-aas/)
- Administrative Assistant, AAS (https://catalog.mpcc.edu/course-catalog/programs/business/administrative-assistant-aas/)
- Agribusiness, AAS (https://catalog.mpcc.edu/course-catalog/programs/business/agribusiness-aas/)
- Business Administration, AAS (https://catalog.mpcc.edu/course-catalog/programs/business/business-administration-aas/)
- Entrepreneurship, AAS (https://catalog.mpcc.edu/course-catalog/programs/business/entrepreneurship-aas/)
- Logistics, AAS (https://catalog.mpcc.edu/course-catalog/programs/business/logistics-aas/)
- Medical Administrative Assistant, AAS (https://catalog.mpcc.edu/course-catalog/programs/business/medical-administrative-assistant-aas/)

Diploma

- Business/Office Technology Diploma (https://catalog.mpcc.edu/course-catalog/programs/business/business-office-technology-diploma/)

Certificates

- Accounting Certificate (https://catalog.mpcc.edu/course-catalog/programs/business/accounting-certificate/)
- Agribusiness Certificate (https://catalog.mpcc.edu/course-catalog/programs/business/agribusiness-certificate/)
- Business Administration Certificate (https://catalog.mpcc.edu/course-catalog/programs/business/business-administration-certificate/)
- Entrepreneurship Certificate (https://catalog.mpcc.edu/course-catalog/programs/business/entrepreneurship-certificate/)
- Business/Office Technology Certificate (https://catalog.mpcc.edu/course-catalog/programs/business/business-office-technology-certificate/)
- Leadership Certificate (https://catalog.mpcc.edu/course-catalog/programs/business/leadership-certificate/)
- Logistics Certificate (https://catalog.mpcc.edu/course-catalog/programs/business/logistics-certificate/)
- Medical Coding and Billing Certificate (https://catalog.mpcc.edu/course-catalog/programs/business/medical-coding-billing-certificate/)
- Medical Administrative Assistant Certificate (https://catalog.mpcc.edu/course-catalog/programs/business/medical-administrative-assistant-certificate/)

Course work in business, foreign language, economics, real estate, psychology, sociology, government, composition, statistics, information technology and cultural diversity would complement the business program. Please see the list of electives below.

Electives List

Code	Title	Credit Hours
ACCT 1010	Payroll Accounting	2.0
ACCT 1210	Principles of Accounting II	3.0
ACCT 2020	Income Tax Acct for Individuals	3.0
ACCT 2130	Intermediate Accounting	3.0
ACCT 2170	Cost Accounting	3.0
AGRI 1410	Intro to Ag-Economics	3.0
AGRI 1745	Agribusiness & Food Marketing	3.0
AGRI 2040	Farm & Ranch Management	4.0
AGRI 2041	Farm & Ranch Management Lab	0.0
BSAD 1060	Introduction to Sports Management	3.0

BSAD 1070	Customer Service	3.0
BSAD 1100	Personal Finance	3.0
BSAD 1110	Introduction to Events Management	3.0
BSAD 1120	Social Issues/Nonprofit Sector	3.0
BSAD 1500	Leadership Behavior	1.5
BSAD 2000	Intro to Leadership Concepts	3.0
BSAD 2010	Principles of Selling	3.0
BSAD 2020	Leadership Development	3.0
BSAD 2050	Strategic Planning and Leadership	3.0
BSAD 2060	Intro Sports Facilities Management	3.0
BSAD 2100	Organizational Behavior	3.0
BSAD 2210	Supervisory Management	3.0
BSAD 2350	Advertising	3.0
BSAD 2370	Digital Marketing	3.0
BSAD 2520	Principles of Marketing	3.0
BSAD 2540	Principles of Management	3.0
BSAD 2720	Business Law II	3.0
CSCE	Any CSCE course approved by the business advisor and business & technology division chair	
ECON 1000	Contemporary Economic Issues	3.0
ECON 2110	Principles of Macroeconomics	3.0
ECON 2120	Principles of Microeconomics	3.0
ENGL 1010	English Composition I	3.0
ENTR 2040	Entrepreneurship Feasibility Study	3.0
ENTR 2050	Marketing for the Entrepreneur	3.0
ENTR 2090	Entrepreneurship Business Plan	3.0
FACS 2300	Visual Merchandising	3.0
INFO	Any INFO course approved by the business advisor and business & technology division chair	
OFFT 1150 or OFFT 1160	Input Keyboard Technology I Input Keyboard Technology II	3.0
OFFT 2050	Information Management	3.0
OFFT 2170	MS Office Integration	3.0
OFFT 2350	Administrative Proc & Mgmt	3.0
PSYC 1810	Intro to Psychology	3.0
REES 1705	Real Estate Principles & Practices	2.0
REES 1715	Real Estate Finance	2.0
REES 1725	Real Estate Law	2.0
SOCI 1000	Human Relations: People Skills	3.0
SOCI 1010	Intro to Sociology	3.0
SOCI 2150	Exploring Unity & Diversity	3.0
SPAN 1010	Elementary Spanish I	5.0
SPAN 1020	Elementary Spanish II	5.0
WARE 1100	Introduction to Logistics	3.0
WARE 1200	Global Logistics	3.0
WARE 1250	Transportation Logistics	3.0
WARE 2150	Supply Chain Management	3.0
WARE 2400	Purchasing Logistics	3.0